



## Garrett United Methodist Church (GUMC) Rental Application/Agreement

<b>Person (Responsible) Requesting Use of Facility/Equipment:</b>		
<b>Group Name (if applicable):</b>		
<b>Date(s) and Time of Event:</b> <small>(Include estimated duration)</small>	<b>Date:</b>	<b>Time:</b>
<b>Location of Event:</b> <small>Include Address if off-site</small>		
<b>Purpose of Use:</b>		
<b>Facility/Equipment Being Requested:</b>	<input type="checkbox"/> Sanctuary	
	<input type="checkbox"/> Fellowship Hall	
	<input type="checkbox"/> Kitchen	
	<input type="checkbox"/> Classroom:	
	<input type="checkbox"/> Lounge	
	<input type="checkbox"/> Tables (Quantity:                    ) )	
	<input type="checkbox"/> Chairs (Quantity:                    ) )	
<b>Number of Persons Attending</b> <small>(estimate):</small> <small>(See Church office for posted occupancy limits)</small>		

I have been provided, have read and agree to the “GUMC Regulations for Use of Building and Equipment 2016” document and fully understand my obligations. I agree to pay GUMC the designated fee in advance and before the event will be added to the official GUMC events calendar. I understand GUMC is not responsible for lost or stolen items while the facility is being used. I agree to be responsible for any fees for damaged or broken property or equipment.

<b>Responsible Person Signature:</b>		
<b>Contact Phone Number(s):</b>	<b>Primary:</b>	<b>Alternate:</b>

**Church Use Only;**

<b>Approved By:</b>	<b>Fees Paid (Include Date Paid)</b>	<b>Added to Church Calendar?</b>